

PROCEDURE OF PRESENTATION

This form must be completed, signed and submitted to the Office of Vital Statistics of the municipality where the applicant intends to have his residence; it must be sent to the addresses found on the institutional site of the municipality, by registered post, by fax or by electronic mail.

This latter possibility is allowed according to the following conditions:

- a) *that the applicant undersigns the declaration by digital signature:*
- b) *that the author is identified by the computer information system with the use of electronic identity card, of the national card services, or in any case with instruments that allow the detection of the individual who does the declaration.*
- c) *that the declaration is sent by electronic post certified by the applicant.*
- d) *that the copy of the declaration bearing the applicant's hand signature and the copy of the identity document are obtained through scanning and sent by simple electronic mail.*

A copy of the identity document and a copy of the tax code of the applicant and those of the persons transferring residence together with the applicant must be attached as a unit to the applicant's declaration. Also, the form must be signed only by the adults who transfer with the applicant.

Citizens coming from abroad, for the purpose of registering kinship relationship with other family members at the statistics office, must attach relevant documentation, in accordance with the regulations on the matter on translation and legalization of documents.

Citizens from non-EU countries must attach documentation indicated in the annexe A).

Citizens from EU countries must attach documentation indicated in the annexe B).

The applicant must fill in the form for himself and for the persons for whom they are responsible.

***Compulsory: leaving blank the areas asking for compulsory data, entails the non acceptability of the application.**

P.E.C.: demografici@pec.comune.rescaldina.mi.it

e mail: demografici@comune.rescaldina.mi.it

address for sending by registered mail:

Comune di Rescaldina - Ufficio Anagrafe - Piazza Chiesa n. 15 - CAP 20027 RESCALDINA (MI)

telefono ufficio anagrafe diretto per eventuali informazioni: 0331 / 467840

Opening offices:

mattino dal lunedì al venerdì: dalle ore 09.00 alle 13.30

mercoledì: dalle ore 16,30 alle 18,15

sabato: dalle ore 09,00 alle 11,30